

**PERSON SPECIFICATION
IASS SPECIALIST CASEWORKER**

The successful candidate must be able to demonstrate the following specific attributes:

Knowledge	Essential	Desirable	Assessment criteria
Education	Good general standard of education, preferably to degree level.	Evidence of higher education, i.e legal qualification	Application form and Interview
Experience / Skills	Experience of working within a legal framework.	A minimum of 2 years full time or 5 years part time proven knowledge and experience of Social Welfare Law casework at specialist level including DWP legislation.	Application form and Interview
	A basic understanding of welfare benefits and an awareness of potential issues faced by claimants.	Knowledge of the legal competencies for Welfare Benefits and Community Care and understanding of SEND.	Application form and Interview
	Effective writing skills with particular emphasis on negotiating	Proven casework experience of working within the Advice Services Alliance Quality Standard for Social Welfare Law.	Application form and Interview
	Understanding of the issues involved in interviewing clients. Ability to use active listening and questioning skills to get to the root of the issues and empower clients whilst maintaining structure and control of appointments.	An understanding of the complexities of partnership working and agreements with external organisations.	Application form and Interview
	Ability to prioritise own work, meet deadlines and manage caseload.	Working knowledge of the Voluntary & Community Sector.	Application form and Interview
	Ability to use IT in the provision of advice and preparation of reports and submissions including making entries into client management system.		Application form and Interview

	Ability and willingness to work as part of a team.		Application form and Interview
	Ability to monitor and maintain own standards with a commitment to continuous professional development.		Application form and Interview
	Demonstrate the commitment and ability to undergo intensive training required for a specialist caseworker role.		Application form and Interview
	Knowledge and/or previous experience of disability.		Application form and Interview
	Ability to commit to and work with the aims, principles and policies of A4U.		Application form and Interview